

*[Your Name]*

*[Your Address] [City, State ZIP Code]*

*[Your Phone Number] [Your Email Address]*

*[Date]*

*[Name of Judge or Court Clerk]*

*[Address] [City, State ZIP Code]*

Dear [Name of Judge or Court Clerk],

I am writing this letter to request a reconsideration of the decision made in my case [case number] on [date of decision]. I understand that the decision was made based on the evidence presented at the time of the hearing, but I believe that there is additional information that should be considered.

[Explain why you believe that there is additional information that should be considered. Provide any new evidence or documentation that supports your case.]

I kindly ask that you reconsider your decision based on the new evidence provided. I am hopeful that with the new information you will see that the decision made earlier was not in my best interest.

Please let me know if there is anything else you need from me or any other steps I can take to facilitate the reconsideration process. I am willing to do whatever it takes to ensure that justice is served.

Thank you for your time and consideration.

Sincerely,

*[Your Name]*