The Bank Manager,

Axis Bank (Name of the beneficiary bank)

Branch:

Address of the bank

**Subject:** Concerning a money transfer to the incorrect account

**Respected Madam/Sir,**

My name is\_\_\_\_\_\_\_\_\_\_\_I used my online banking to make a transaction of Rs.\_\_\_\_\_\_\_\_\_\_ on\_\_\_\_\_\_\_\_\_.Mr./Mrs.\_\_\_\_\_\_\_\_\_\_\_\_\_\_ with account number\_\_\_\_\_\_\_\_\_\_\_ was meant to receive the money. However, the money was sent to the account number\_\_\_\_\_\_\_\_\_\_ by mistake.

I’d like to point out that the transaction number is\_\_\_\_\_\_\_\_\_\_, and the wrong recipient received the funds, according to my statement.

I’m writing to ask for your assistance in getting my money back. I’ll be grateful if you can help me.

**Sincere Regards,**

Signature

Mobile Number: