To,  
The Officer In-charge,  
\_\_\_\_\_\_\_\_\_ (Police Station Name),  
\_\_\_\_\_\_\_\_\_ (Address)

Date: \_\_/\_\_/\_\_\_\_ (Date),

Subject: Complaint for harassment

Respected Sir/ Madam,

I am \_\_\_\_\_\_\_\_\_\_ (Name), a resident of \_\_\_\_\_\_\_\_ (Address) writing this letter to file a complaint about the harassment I have been facing.

This is to inform you that I am being harassed by \_\_\_\_\_\_\_ (Name) who is a resident of \_\_\_\_\_\_\_\_ (Residence) and which is becoming a matter of concern for me. I request you to lodge a complaint against the mentioned person. \_\_\_\_\_\_\_\_\_ (mention your point).

It is proving to be a tough period for me and therefore, I request you to kindly help me with the same. I believe I would get to hear from your side at the earliest.

Yours Truly,  
\_\_\_\_\_\_\_\_(Signature),  
\_\_\_\_\_\_\_\_(Name),  
\_\_\_\_\_\_\_\_ (Contact number)