

From
4-D67 Rajnikanth Society
Bridge Stone Road
Chennai

12th November, 2018

To
The Branch Manager
Indian Overseas Bank
Anna Nagar Branch
Chennai

Subject - **Complaint regarding irresponsibility of the employees.**

Dear Sir,

With due respect, I would like to bring it to your notice that I had visited your prestigious bank in order to open a saving account on 7th of this month. The bank employee had informed me that I will get my account number, bank passbook and rupay debit card within next 3 working days. I was also promised to get the cheque book along with them.

But with utter disappointment I wish to inform you that unfortunately till date I have not received any of the above mentioned things. Since I have shifted to a new city because of my new job and living away from the hometown makes it difficult for me to survive without debit card as well as cheque book. As a result, it is difficult for me to pay bills and make purchases from the market by being in a completely new city and also I cannot even order things online from any e-commerce website. Life has become so miserable for me.

And apart from this, the behaviour of the bank employees is so uncanny, rude and harsh that one could easily get frustrated with it. I always fails to get any satisfactory answer by introducing my problems to them. Thus I want to request you to kindly look into this matter and help me by issuing all the above mentioned documents and card.

I will be highly grateful if any early action is taken from your side as these kind of irresponsible behaviour and negligence needs to be sort out quickly.

Your Sincerely,
XYZ